

Informational brochures/flyers provided by the Indiana Department of Education include:

- *No Child Left Behind Act*
- *SES Parent FAQs*
- *Supplemental Educational Services (SES)*

For additional information please visit these websites:

www.doe.state.in.us/TitleI/welcome.html

<http://mustang.doe.state.in.us/dg/ses/welcome.html>

www.nochildleftbehind.gov

www.ed.gov



**Supplemental
Educational
Services**

Indiana Department of Education
151 W. Ohio Street
Indianapolis, IN 46204-2798
Telephone: (317) 232-0540
Toll Free: 1-877-418-7240
Fax: (317) 233-6502
<http://mustang.doe.state.in.us/dg/ses/welcome.html>

Differentiated Learners, Title I

Telephone: (317) 232-0540
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Receiving Supplemental Educational Services: A How-To Brochure

Parents have options and rights under No Child Left Behind (NCLB). Title I schools in improvement must offer Supplemental Educational Services (SES) to their students. This brochure is designed to help parents understand SES, the process for eligibility of services, choosing a provider, and additional questions to ask your school and district about SES.

STEP 1: UNDERSTANDING SUPPLEMENTAL EDUCATIONAL SERVICES

A Title I School that misses Adequate Yearly Progress (AYP) on ISTEP+ for two consecutive years must offer **Supplemental Educational Services** (SES) and Choice to their students.

What are Supplemental Educational Services?

Supplemental Educational Services are additional academic services outside the school day (such as tutoring, remediation, or other academic interventions) in reading, language arts, math, and science.

This additional assistance is paid for by the school district as a condition of being identified for school improvement.

Who is eligible?

Students must qualify for Free or Reduced lunch, attend a Title I school in improvement, and be non-proficient (did not pass the ISTEP+ or other district determined assessment) in order to be eligible for SES. If a student is eligible for both SES and Choice, the parent must choose whether or not to move their child to another school that is not in improvement or participate in SES at their child's current school.

If funds are not sufficient to serve all eligible students, the school district must prioritize based on academic need.

STEP 2: CONTACT FROM YOUR SCHOOL OR SCHOOL DISTRICT

Schools that are identified for improvement must inform parents of eligible students about the availability of SES (this can usually be done with a letter). The school or school district may set a deadline for responses and wait to hear from parents. The State provides an approved list of SES providers each year. If parents need assistance, the school can help parents select a provider.

Parents must inform the school/district of the provider they have chosen for their child within the time limit set by the school/district.

STEP 3: AGREEMENT BETWEEN DISTRICT, PROVIDER, & PARENTS

Your school/district will contact the providers chosen by parents. An agreement and student learning goals will be established between the school district and the provider, in consultation with the parents of each participating student.

Some things to consider:

There are several questions to consider when selecting an SES provider. A few examples are:

Is transportation provided?

Some schools are required to provide transportation for SES, however, some schools are not required to offer transportation for children to attend SES program. In addition, although providers are not required to offer transportation, some providers do provide transportation. If your child will need transportation to tutoring sessions, ask the district or provider whether transportation will be offered.

What subject areas does the provider's services address?

If your child is having trouble in a specific subject area, such as English/language arts, reading, math, or science, make sure that the provider you choose offers services focused on that subject area. The provider description on the provider list you received from your child's school district includes a summary of the subjects in which each provider tutors.

Where can I find a description of SES providers in my child's school district?

If you do not have a copy of the provider list the school district mailed to you, your child's school or the school district's Title I office will have a list of providers and descriptions to share with you. In addition, the Indiana Department of Education maintains an updated list (including descriptions) on its SES website. Please click here <http://mustang.doe.in.gov/dg/ses/SES11-corp-list.cfm> and find your child's school district.

What happens if I choose a provider, but it does not help my child?

Be sure to ask what procedures are in place if your child does not show improvement after working with a provider. Ask the Title I office in your child's school district when and how you can switch to another provider. In addition, if you are unhappy with a provider's services, be sure to provide feedback to the district and state to help them monitor the provider.

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